

SCM520

Purchasing

COURSE OUTLINE

Course Version: 15

Course Duration: 5 Day(s)

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	<i>Example text</i>
Window title	<i>Example text</i>

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Application Consultant
- Project Manager
- End User

Lesson 1: Creating Material Master Records for Purchasing

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain purchasing data in material master

Lesson 2: Creating Vendor Master Records for Purchasing

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain purchasing data in vendor master

Lesson 3: Using Partner Functions in Purchasing

Lesson Objectives

After completing this lesson, you will be able to:

- Use partner roles in purchasing

Lesson 1: Analyzing Price Determination Basics

Lesson Objectives

After completing this lesson, you will be able to:

- Use conditions and calculation schemas

Lesson 2: Creating Purchasing Info Records

Lesson Objectives

After completing this lesson, you will be able to:

- Create organizational levels of purchasing info records

Lesson 3: Creating Special Info Records

Lesson Objectives

After completing this lesson, you will be able to:

- Create special types of info records

Lesson 4: Using Special Functions in Info Records

Lesson Objectives

After completing this lesson, you will be able to:

- Use buyer negotiation sheets to carry out price changes

Lesson 5: Creating Central Contracts

Lesson Objectives

After completing this lesson, you will be able to:

- Create central contracts

Lesson 6: Creating Scheduling Agreements Without Release Documentation

Lesson Objectives

After completing this lesson, you will be able to:

- Create and maintain scheduling agreements without release documentation

Lesson 7: Creating Scheduling Agreements with Release Documentation

Lesson Objectives

After completing this lesson, you will be able to:

- Create scheduling agreements with release documentation

Lesson 1: Controlling Source Determination with Source Lists

Lesson Objectives

After completing this lesson, you will be able to:

- Create source lists

Lesson 2: Maintaining Source Lists

Lesson Objectives

After completing this lesson, you will be able to:

- Use the source list in the planning run

Lesson 3: Controlling Source Determination with Quota Arrangements

Lesson Objectives

After completing this lesson, you will be able to:

- Create and maintain quota arrangements

Lesson 4: Executing the Planning Run with Quota Arrangements

Lesson Objectives

After completing this lesson, you will be able to:

- Create purchase requisitions in the planning run

Lesson 5: Identifying Additional Aspects of Source Determination

Lesson Objectives

After completing this lesson, you will be able to:

- Identify priorities in source determination

Lesson 6: Blocking Sources of Supply

Lesson Objectives

After completing this lesson, you will be able to:

- Block sources of supply

Lesson 7: Creating Purchase Orders with Source Determination

Lesson Objectives

After completing this lesson, you will be able to:

- Use source determination in purchase orders

Lesson 1: Processing Unassigned Purchase Requisitions

Lesson Objectives

After completing this lesson, you will be able to:

- Assign and process purchase requisitions

Lesson 2: Processing Assigned Purchase Requisitions

Lesson Objectives

After completing this lesson, you will be able to:

- Process open purchase requisitions

Lesson 3: Monitoring Purchase Orders

Lesson Objectives

After completing this lesson, you will be able to:

- Monitor order confirmations and deliveries

Lesson 4: Assessing the Buyer Role

Lesson Objectives

After completing this lesson, you will be able to:

- Assess the buyer role

Lesson 1: Releasing Purchasing Documents

Lesson Objectives

After completing this lesson, you will be able to:

- Release blocked purchasing documents

Lesson 2: Converting Released Purchase Requisitions

Lesson Objectives

After completing this lesson, you will be able to:

- Convert released purchase requisitions into purchase orders

Lesson 3: Configuring Release Procedures in Customizing

Lesson Objectives

After completing this lesson, you will be able to:

- Check Customizing settings for release procedures

Lesson 4: Creating Release Procedures

Lesson Objectives

After completing this lesson, you will be able to:

- Create release procedures for purchase requisitions

Lesson 1: Creating Invoices Using Invoice Plans

Lesson Objectives

After completing this lesson, you will be able to:

- Identify differences between periodic and partial invoice plans

Lesson 2: Creating Blanket Purchase Orders

Lesson Objectives

After completing this lesson, you will be able to:

- Create blanket purchase orders

Lesson 3: Deploying Subcontracting

Lesson Objectives

After completing this lesson, you will be able to:

- Procure goods using subcontracting

Lesson 4: Purchasing with Manufacturer Part Numbers

Lesson Objectives

After completing this lesson, you will be able to:

- Execute a purchasing process with Manufacturer Part Numbers

Lesson 5: Deploying Additional Special Procurement Processes

Lesson Objectives

After completing this lesson, you will be able to:

- Examine special procurement processes

Lesson 1: Evaluating Vendors

Lesson Objectives

After completing this lesson, you will be able to:

- Process vendor evaluation

Lesson 2: Setting Up Vendor Evaluation

Lesson Objectives

After completing this lesson, you will be able to:

- Set up vendor evaluation

Lesson 1: Customizing Document Types in Purchasing

Lesson Objectives

After completing this lesson, you will be able to:

- Change settings for document types

Lesson 2: Setting Up Field Selection in Purchasing Documents

Lesson Objectives

After completing this lesson, you will be able to:

- Customize screen layouts for purchasing documents

Lesson 3: Deploying Version Management in Purchasing

Lesson Objectives

After completing this lesson, you will be able to:

- Activate Version Management for purchasing documents

Lesson 4: Analyzing Special Aspects in Customizing

Lesson Objectives

After completing this lesson, you will be able to:

- Maintain system messages and user parameters in Purchasing

Lesson 5: Defining Function Authorizations for Buyers

Lesson Objectives

After completing this lesson, you will be able to:

- Check user parameter EFB

Lesson 1: Purchasing with SRM and Catalogs

Lesson Objectives

After completing this lesson, you will be able to:

- Examine integrated purchasing processes

Lesson 2: Integrating SAP Components

Lesson Objectives

After completing this lesson, you will be able to:

- Examine purchasing functionality in SRM