SAPBI

Introduction to SAP BusinessObjects BI Solutions

COURSE OUTLINE

Course Version: 16
Course Duration: 3 Day(s)
# Typographic Conventions

American English is the standard used in this handbook. The following typographic conventions are also used.

<table>
<thead>
<tr>
<th>Typographic Conventions</th>
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<tr>
<td>This information is displayed in the instructor’s presentation</td>
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<td>Demonstration</td>
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<td>Procedure</td>
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<td>Warning or Caution</td>
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<td>Hint</td>
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<td>Related or Additional Information</td>
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<td>Facilitated Discussion</td>
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<td>User interface control</td>
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<td>Window title</td>
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## Course Overview

### Unit 1: Overview of SAP BusinessObjects Business Intelligence (BI) 4.2
- Lesson: Describing SAP Analytics Solutions
- Lesson: Identifying the Components of SAP BusinessObjects 4.2

### Unit 2: Data Sources for BusinessObjects BI 4.2 Reporting Tools
- Lesson: Describing Data Sources for SAP BusinessObjects 4.2

### Unit 3: Common Reporting Features across SAP BI Tools
- Lesson: Explaining Prompts in SAP BI Tools
- Lesson: Explaining Hierarchies in Data Analysis

### Unit 4: SAP Business Objects Design Studio
- Lesson: Creating an Analytical Application in SAP BusinessObjects Design Studio

### Unit 5: SAP BusinessObjects Analysis, Edition for Microsoft Office
- Lesson: Creating a Workbook in SAP BusinessObjects Analysis, Edition for Microsoft Office

### Unit 6: SAP BusinessObjects Analysis, Edition for Microsoft PowerPoint
- Lesson: Creating a Presentation using Business Objects Analysis for Microsoft PowerPoint

### Unit 7: SAP BusinessObjects Web Intelligence
- Lesson: Creating Web Intelligence Documents in SAP BusinessObjects Web Intelligence

### Unit 8: SAP Crystal Reports
- Lesson: Creating a Report in SAP Crystal Reports for Enterprise
- Lesson: Differentiating SAP Crystal Reports 2016 and SAP Crystal Reports for Enterprise (Optional)

### Unit 9: SAP Lumira
- Lesson: Visualizing Data in SAP Lumira

### Unit 10: SAP Predictive Analytics 2.0
- Lesson: Describing SAP Predictive Analytics
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<th>Unit 11: BI Platform Features - Reporting with Mobile Devices</th>
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<td>Lesson: Describing the Methods of Making Reports Available on Mobile Devices</td>
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<th>Unit 12: BI Platform Features - Scheduling and Report Distribution</th>
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<td>Lesson: Scheduling and Emailing a SAP BusinessObjects Web Intelligence Report</td>
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Course Overview

TARGET AUDIENCE
This course is intended for the following audiences:

- Application Consultant
- Business Analyst
- Business Process Owner/Team Lead/Power User
- Solution Architect
- System Architect
Lesson 1: Describing SAP Analytics Solutions

Lesson Objectives
After completing this lesson, you will be able to:

- Identify the BI Tools to Use in a Business Scenario

Lesson 2: Identifying the Components of SAP BusinessObjects 4.2

Lesson Objectives
After completing this lesson, you will be able to:

- Describe the SAP BusinessObjects BI Platform
Lesson 1: Describing Data Sources for SAP BusinessObjects 4.2

Lesson Objectives
After completing this lesson, you will be able to:

- Describe data sources for SAP BusinessObjects 4.2
- Explain the use of universes as data sources for SAP BI client tools
- Explain the use of SAP HANA views as data sources for SAP BI client tools
- Explain the use of a BEx query as a data source for SAP BI client tools
- Describe local data sources
Lesson 1: Explaining Prompts in SAP BI Tools

Lesson Objectives
After completing this lesson, you will be able to:

• Use Prompts in SAP BI tools

Lesson 2: Explaining Hierarchies in Data Analysis

Lesson Objectives
After completing this lesson, you will be able to:

• Use hierarchies in data analysis
Lesson 1: Creating an Analytical Application in SAP BusinessObjects Design Studio

Lesson Objectives
After completing this lesson, you will be able to:

• Create an analytical application
Lesson 1: Creating a Workbook in SAP BusinessObjects Analysis, Edition for Microsoft Office

Lesson Objectives
After completing this lesson, you will be able to:

- Create a Basic Workbook with SAP BusinessObjects Analysis, Edition for Microsoft Office
Lesson 1: Creating a Presentation using Business Objects Analysis for Microsoft PowerPoint

Lesson Objectives
After completing this lesson, you will be able to:

• Create a Presentation using Business Objects Analysis for Microsoft PowerPoint
Lesson 1: Creating Web Intelligence Documents in SAP BusinessObjects Web Intelligence

Lesson Objectives
After completing this lesson, you will be able to:

- Create a Web Intelligence Document
Lesson 1: Creating a Report in SAP Crystal Reports for Enterprise

Lesson Objectives
After completing this lesson, you will be able to:

- Create a report in SAP Crystal Reports for Enterprise

Lesson 2: Differentiating SAP Crystal Reports 2016 and SAP Crystal Reports for Enterprise (Optional)

Lesson Objectives
After completing this lesson, you will be able to:

- Describe the differences between SAP Crystal Reports 2016 and SAP Crystal Reports for Enterprise
Lesson 1: Visualizing Data in SAP Lumira

Lesson Objectives
After completing this lesson, you will be able to:

• Visualize and manipulate data
Lesson 1: Describing SAP Predictive Analytics

Lesson Objectives
After completing this lesson, you will be able to:

- Explain Predictive Analytics
- Explain the SAP Predictive Analytics tool set
- Describe the life cycle of a predictive analytics project
- Use Automated Analytics
- Use Expert Analytics
Lesson 1: Describing the Methods of Making Reports Available on Mobile Devices

Lesson Objectives
After completing this lesson, you will be able to:

- Describe how to make reports available on mobile devices
Lesson 1: Scheduling and Emailing a SAP BusinessObjects Web Intelligence Report

Lesson Objectives
After completing this lesson, you will be able to:

- Schedule and email an SAP BusinessObjects Web Intelligence Report