COURSE OUTLINE

Course Version: 17
Course Duration: 3 Day(s)
Typographic Conventions

American English is the standard used in this handbook. The following typographic conventions are also used.

<table>
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<tr>
<th>Typographic Convention</th>
<th>Example</th>
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<tr>
<td>This information is displayed in the instructor’s presentation</td>
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<td>Demonstration</td>
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<td>Procedure</td>
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<td>Warning or Caution</td>
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<tr>
<td>Hint</td>
<td>![Light Bulb Icon]</td>
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<td>Related or Additional Information</td>
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<td>Facilitated Discussion</td>
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<td>User interface control</td>
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<td>Window title</td>
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TARGET AUDIENCE
This course is intended for the following audiences:

- Application Consultant
- Business Analyst
- Business Process Owner/Team Lead/Power User
- Change Manager
- Data Consultant/Manager
- Development Consultant
- Executive
- Industry Specialist
- Program/Project Manager
- System Architect
- Technology Consultant
- Trainer
- User
Lesson 1: Identifying SAP Applications and Components

Lesson Objectives
After completing this lesson, you will be able to:

• Identify SAP applications and components

Lesson 2: Outlining New SAP Functionality

Lesson Objectives
After completing this lesson, you will be able to:

• Outline the usage and functionality of SAP HANA
• Outline the usage and functionality of Cloud for Customer
• Describe the various aspects of SAP User Experience

Lesson 3: Explaining SAP Leonardo

Lesson Objectives
After completing this lesson, you will be able to:

• Explain SAP Leonardo
Lesson 1: Accessing the SAP System

Lesson Objectives
After completing this lesson, you will be able to:

- Access the SAP system

Lesson 2: Personalizing the User Interface

Lesson Objectives
After completing this lesson, you will be able to:

- Personalize the user interface
- Use transaction codes and navigation options
- Locate Help on the SAP Easy Access screen
Lesson 1: Identifying SAP Organizational and Master Data Elements

Lesson Objectives
After completing this lesson, you will be able to:

• Identify the elements of SAP system-wide concepts
Lesson 1: Performing the Procure to Pay Business Process Steps

Lesson Objectives
After completing this lesson, you will be able to:

- Create a purchase order for materials
- Create a goods receipt
- Verify a vendor invoice

Lesson 2: Using Supplier Relationship Management (SRM) for Procurement and Sourcing Processes

Lesson Objectives
After completing this lesson, you will be able to:

- Define the SRM processes

Lesson 3: Integrating Ariba Functionality with Procurement in SAP Enterprise Resource Planning (ERP)

Lesson Objectives
After completing this lesson, you will be able to:

- Integrate Ariba functionality with procurement in SAP ERP

Lesson 4: Processing a Material Requirements Planning (MRP) Run

Lesson Objectives
After completing this lesson, you will be able to:

- Process an MRP run

Lesson 5: Processing Production Orders

Lesson Objectives
After completing this lesson, you will be able to:
Lesson 6: Using Supply Chain Management (SCM) to Manage Supply and Demand

Lesson Objectives
After completing this lesson, you will be able to:

- Use SCM to manage supply and demand

Lesson 7: Creating Sales Orders

Lesson Objectives
After completing this lesson, you will be able to:

- Create a sales order

Lesson 8: Creating a Delivery and Posting a Goods Issue

Lesson Objectives
After completing this lesson, you will be able to:

- Create a delivery and post a goods issue

Lesson 9: Creating Sales Order Billing Documents

Lesson Objectives
After completing this lesson, you will be able to:

- Create a sales order billing document

Lesson 10: Using Customer Relationship Management (CRM)

Lesson Objectives
After completing this lesson, you will be able to:

- Use CRM

Lesson 11: Using Product Lifecycle Management (PLM)

Lesson Objectives
After completing this lesson, you will be able to:

- Use PLM
Lesson 12: Using Simple Financials on SAP HANA

Lesson Objectives
After completing this lesson, you will be able to:

• Use SAP Simple Finance
Lesson 1: Identifying Financial Accounting Processes

Lesson Objectives
After completing this lesson, you will be able to:

- Outline the tasks associated with financial accounting

Lesson 2: Using Financial Add-Ons for SAP Business Suite

Lesson Objectives
After completing this lesson, you will be able to:

- Use financial add-ons for SAP Business Suite

Lesson 3: Creating a Journal Entry in the General Ledger

Lesson Objectives
After completing this lesson, you will be able to:

- Create a journal entry

Lesson 4: Outlining the Outbound Payments Process in Accounts Payable

Lesson Objectives
After completing this lesson, you will be able to:

- Process an outbound payment

Lesson 5: Generating Financial Statements

Lesson Objectives
After completing this lesson, you will be able to:

- Generate financial statements

Lesson 6: Outlining the Inbound Process in Accounts Receivable
Lesson Objectives
After completing this lesson, you will be able to:

- Outline the inbound process in accounts receivable

**Lesson 7: Outlining the Business Processes in Fixed Assets Accounting**

Lesson Objectives
After completing this lesson, you will be able to:

- Outline the business processes in fixed assets accounting

**Lesson 8: Analyzing Internal Costs in Management Accounting**

Lesson Objectives
After completing this lesson, you will be able to:

- Execute a cost center report
- Monitor internal costs using internal orders

**Lesson 9: Monitoring Manufacturing Costs**

Lesson Objectives
After completing this lesson, you will be able to:

- Monitor planned and actual manufacturing costs

**Lesson 10: Analyzing Profitability**

Lesson Objectives
After completing this lesson, you will be able to:

- Analyze profitability

**Lesson 11: Using Simple Financials on SAP HANA**

Lesson Objectives
After completing this lesson, you will be able to:

- Use SAP Simple Finance
Lesson 1: Identifying the Components of SAP Enterprise Resource Planning (ERP) HCM

Lesson Objectives
After completing this lesson, you will be able to:

- Identify the components of SAP ERP HCM
- Outline the organizational structure of SAP ERP HCM
- Maintain employee master data

Lesson 2: Outlining the HR Renewal Functionality

Lesson Objectives
After completing this lesson, you will be able to:

- Outline the functionality available with HR Renewal

Lesson 3: Integrating SuccessFactors in the Cloud

Lesson Objectives
After completing this lesson, you will be able to:

- Integrate SuccessFactors in the cloud
Lesson 1: Executing Analytics and Strategic Planning Reports

Lesson Objectives
After completing this lesson, you will be able to:

- Execute a sales report
- Create a business intelligence report
Lesson 1: Accessing SAP Services

Lesson Objectives
After completing this lesson, you will be able to:

- Explain the services offered by SAP