

CA705

Report Painter

COURSE OUTLINE

Course Version: 15

Course Duration: 2 Day(s)

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Typographic Conventions

American English is the standard used in this handbook.

The following typographic conventions are also used.

This information is displayed in the instructor's presentation	
Demonstration	
Procedure	
Warning or Caution	
Hint	
Related or Additional Information	
Facilitated Discussion	
User interface control	<i>Example text</i>
Window title	<i>Example text</i>

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Course Overview

TARGET AUDIENCE

This course is intended for the following audiences:

- Project team members

Lesson 1: Introducing the Report Painter and Report Writer

Lesson Objectives

After completing this lesson, you will be able to:

- List the reporting tools available in the SAP system
- Explain the uses of the Report Painter

Lesson 2: Understanding the Report Writer Components

Lesson Objectives

After completing this lesson, you will be able to:

- List the Report Writer components and the relationship between them

Lesson 3: Configuring the Report Writer Components

Lesson Objectives

After completing this lesson, you will be able to:

- Configure the Report Writer components

Lesson 1: Creating Basic Report Painter Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Define the structure of a Report Painter report including rows, columns, and general data selections

Lesson 2: Using Report Groups

Lesson Objectives

After completing this lesson, you will be able to:

- Generate and execute a report

Lesson 3: Using Row Explosion

Lesson Objectives

After completing this lesson, you will be able to:

- Use hierarchies to subtotal reports

Lesson 4: Using Hierarchies in Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Use hierarchies to sort reports

Lesson 5: Using Variables and Text in Report Painter Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Use variables for report definition
- Enter text in reports

Lesson 1: Using Row and Column Models

Lesson Objectives

After completing this lesson, you will be able to:

- Create row and column models

Lesson 1: Using Horizontal Pages

Lesson Objectives

After completing this lesson, you will be able to:

- Use horizontal pages in a report

Lesson 2: Working with Sections

Lesson Objectives

After completing this lesson, you will be able to:

- Create independent sections

Lesson 3: Using Cells in Formula Columns

Lesson Objectives

After completing this lesson, you will be able to:

- Use cells in formula

Lesson 4: Using Cells in Calculations

Lesson Objectives

After completing this lesson, you will be able to:

- Define sections with calculated key figures

Lesson 1: Formatting Reports Using Standard Layouts

Lesson Objectives

After completing this lesson, you will be able to:

- Create a standard layout

Lesson 2: Formatting Sections

Lesson Objectives

After completing this lesson, you will be able to:

- Use the formatting options in sections and use the section layout

Lesson 3: Formatting Reports Using Format Groups

Lesson Objectives

After completing this lesson, you will be able to:

- Use format groups to format columns

Lesson 1: Using Variation in Reports

Lesson Objectives

After completing this lesson, you will be able to:

- Use the variation function

Lesson 2: Creating and Using Report Extracts

Lesson Objectives

After completing this lesson, you will be able to:

- Create extracts

Lesson 3: Using Background Jobs

Lesson Objectives

After completing this lesson, you will be able to:

- Execute reports with background jobs

Lesson 1: Using Online Settings and Connections

Lesson Objectives

After completing this lesson, you will be able to:

- Explain the concept of online settings, use office integration, and send reports to other users

Lesson 2: Using the Report/Report Interface

Lesson Objectives

After completing this lesson, you will be able to:

- Use the report/report interface

Lesson 3: Assigning User and Report Groups to a Role

Lesson Objectives

After completing this lesson, you will be able to:

- Assign users and report groups to a role

Lesson 4: Transporting Report Objects

Lesson Objectives

After completing this lesson, you will be able to:

- Transport report objects

Lesson 1: Introducing Sets

Lesson Objectives

After completing this lesson, you will be able to:

- Create and use basic and single-dimension sets in reports